



Staff Council Executive Meeting  
Tuesday August 2, 2016  
2:00PM – 3:00PM UNEA Desert Canyon #102D

I. Call to order – **2:06 pm**

II. Approval of previous meeting minutes

– Approval. First motion by Karla Iscapa motion is second by Gracie Galvez. All in favor

III. Executive reports

A. Chair – **Ben Carnevale**

a. Meeting with the President

- i. As mentioned the meeting with President Natalicio will take place on August 29<sup>th</sup>.

The meeting will be touching a few topics such as:

1. What the council did during this year: events, meetings, etc.
2. Review reports provided by the committees and provide recommendations
3. Provide the plans for next term
4. Speak in regards to the lack of support from the VPBA

b. By Laws vote

- i. The By Laws must be approve so they may begin taking place on September 1<sup>st</sup>.

1. Delia Heras voted electronically to carry motion to approve, Maria Hernandez 1<sup>st</sup> the motion by Delia Heras, Gracie Galvez 2nds the motion.
2. Motion carries, By Laws approved.

c. Infofair 2016 – **Ana Diaz**

- i. The date set in place is for September 15<sup>th</sup> (**date set as for the meeting, new date TBA**)

- ii. Time to be set for 9 am to 1 pm but might change

- iii. The first meeting must take place immediately to begin checking with all departments who would like to participate like last year.

- iv. Create a plan and begin to organize the committee

d. District concerns

- i. Talk to the constituents and see if they have and concerns that they would like to get address during the new term. Provide all concerns by the general meeting that is taking place August 16<sup>th</sup>

B. Vice Chair – **Paul Adame**

a. **No Update**

C. Treasurer's report – **Ana Diaz**

a. Budget update

- i. Budget appears lower than previously seen. At a \$710 available balance.

- ii. An email to March Guevara has been sent to request clarification in regards to the balance, however, he sent us to Budget who is not responding any calls nor emails at the moment.

**Staff Council Mission Statement**

Staff Council is designed to be a representative “voice” for UTEP staff. Our responsibility is to create innovative ideas to enhance the collaboration between staff, faculty, students and other organizations to benefit the University's mission.

#### IV. Committee Reports

##### A. Communications – **Ben Carnevale**

###### a. Newsletter

- i. Louie Martinez is now assisting with the newsletter as well as the website
- ii. The past newsletters and minutes need to be uploaded into the website.
- iii. Maria Hernandez will provide assistance to Louie Martinez as needed

##### B. Elections – **Maria Hernandez**

###### a. Election Results

- i. Kristen Gonzalez – District 1F
- ii. Louie Martinez – District 2B
- iii. Christopher Mandell – District 8B-D Facilities
- iv. Maria I. Hernandez – 7
- v. Katherine Eberle: 1D

###### b. New Member Orientation

- i. The planning and organization for the new member orientation must begin soon.
- ii. Possible date of August 30<sup>th</sup>

###### c. Executive Committee Elections

- i. The elections will take place on August 16<sup>th</sup> during the last general meeting
- ii. All nominations had to be entered by July 31<sup>st</sup>, however they can still nominate if needed.

##### C. P&T committee – **Ben Carnevale**

###### a. Pictures of the work done in the parking lots will be posted on the newsletter

- i. Sun Bowl Garage
- ii. R1 Parking Lot resurfacing

##### D. Family tuition assistance committee

###### a. Committee report update

- i. Final work on report is being done. Report will be completed before the meeting with the President.

#### V. Old Business

#### VI. New Business

##### 1. Minerpalooza

- a. Get in touch with Louie Rodriguez to follow up with information in regards to the minerpalooza. See the possibility of games or other booth opportunities to participate, the cost per booth is \$25.

#### VII. MISC (comments, announcements, accomplishments, etc.)

#### VIII. Adjournment – **3:19 PM** Karla Iscapa moves first motion adjourn and Gracie Galvez seconds motion.

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